

St Neot Football Club
Meeting AGENDA 05/09/2021

Start: 1900 **Finish:** 2100

Location: London Inn, St. Neot

Purpose: To adopt standing orders for St Neot Association Football Club. To finalize membership fees. To elect nominated members into the required roles to run the club efficiently. Discuss and adopt the volunteer handbook a resource (printed or digital) that clearly defines the football clubs intended outcomes, how volunteers help the club and explaining tasks or expectations of roles needed to run the football club.

Agenda Items:

Item 1:

Welcome (Chris Kay, acting chairman)

Item 2:

Apologies

Item 3:

Approval of Minutes from the previous meeting on 31/08/21

Item 4:

Discuss and adoption of standing orders for St Neot Association Football Club

Item 5:

Discuss and adoption membership application and associated fees to become members of the club.

Item 6:

Election of members into Executive committee roles.

Item 7:

Adoption of volunteer handbook including roles and responsibilities.

Item 8:

AOB

Recap, agreeing of targets before next meeting and arrange next meeting date

End Meeting